



TITLE:	Camp Ranger
REPORTS TO:	Property Director
CLASSIFICATION:	Exempt, Full-Time
COMPENSATION:	\$30,000-\$35,000
LOCATION:	Williamsburg, VA

*****This position includes FREE onsite housing (3 bedroom/1.5 bath) with basic utilities. Ranger must reside on camp property and be available to provide emergency onsite service to customers while camp is in use including weekends and evenings.***

Excellent benefit package including: medical/dental insurance (GSCCC pays 100% of medical premium), health savings account, complimentary life insurance, Aflac benefits, 403b/Roth with match, 12 holidays per year (including last week of December), and a generous leave program (4 weeks of vacation annually).

ABOUT OUR ORGANIZATION

We are one of 111 councils chartered by [Girl Scouts of the USA](#), the world's leading organization dedicated solely to girls, where, in an accepting and nurturing environment, girls build character and skills for success. In partnership with caring adults, girls develop qualities to serve them all their lives: strong values, social conscience, and conviction about their potential and self-worth. We serve more than 10,000 girls throughout southeastern Virginia and northeastern North Carolina. With the guidance of nearly 5,000 dedicated and trained volunteers, girls discover the fun, friendship, and power of girls together. From exploring science, technology and the environment to learning about healthy living, anti-bullying and financial literacy, girls are given opportunities to be challenged and learn new skills.

SUMMARY OF POSITION

The Camp Ranger provides maintenance, repair, and security of Council camp properties. They assure grounds and facilities are aesthetically, safely, and environmentally maintained. They are also responsible to complete timely check-in/check-out of camp facility rentals by Girl Scout members and external customers and provide an exceptional level of customer service.

ACCOUNTABILITIES

- ***Must reside in onsite ranger's residence on Council property and provide emergency coverage while camp is in use by customers.***
- Regularly inspect the condition of buildings, facilities, equipment, and grounds to keep property ready for use, including identifying situations that may pose a current or future risk to users. Report concerns to supervisor.
- Carry out routine landscape maintenance such as cutting grass; removing debris and brush; and repairing and/or clearing roads and trails.
- Diagnose problems and perform maintenance and basic repairs including structural, mechanical, electrical, plumbing, gas and HVAC in a timely manner.
Perform necessary water tests to ensure water standards are met.
- Complete facilities rental preparation, check-ins, and check-outs and provide excellent service to customers.
- Use and maintain Council vehicles and equipment including small motors (mowers, blowers, cutters).
- Monitor and maintain pool and waterfront areas and ensure compliance with regulations. Includes maintaining proper chemical balances and safe pool areas.
- Assist with the opening and closing of camp facilities such and taking down and setting up tents and preparing for required inspections.
- Work collaboratively and cooperatively with staff members, volunteers, and community representatives.
- Participate in required safety training and maintain required certifications.

- Assist with maintenance and inventory of supplies.
- Keep supervisor informed, meet deadlines, and process weekly reports in a timely manner.
- Comply with OSHA, GSUSA, and Council policies, standards, guidelines and apply risk management procedures within all areas of job responsibilities to help ensure the safety of girls and customers.
- Actively support and promote the Council's commitment to excellent customer service, membership growth, community visibility, fund raising, diversity, and safety.

QUALIFICATIONS

Education, Experience, & Certifications

- High school diploma or equivalent. Certification/license from a technical/trade school in a related field preferred.
- 2 year experience in property maintenance and repairs required.
- Willingness to obtain pool operator certification preferred.

Skills & Competencies

- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to operate small and heavy equipment (power tools, tractor, mower, etc.)
- Demonstrated knowledge of general maintenance skills: carpentry, electrical, plumbing, painting, construction, grounds maintenance, tree removal, etc.
- Knowledge of health and safety standards and laws, building codes, and other federal, state, and local regulations regarding camp and outdoor properties.
- Ability to work independently and prioritize work while managing multiple deadlines.
- Demonstrated commitment and ability to interact with diverse populations.

Additional Requirements

- Must reside in Council provided housing. Residency agreement provisions apply.
- Ability to work a flexible schedule including evening and weekends.
- Must have personal transportation, possess a valid driver's license, maintain personal auto insurance, and meet the Council insurance company's requirement for coverage.
- Subscribe to the principles of the Girl Scout Movement and become a registered member of GSUSA.
- Successfully pass background investigation.

PHYSICAL DEMANDS & WORK ENVIRONMENT

The employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel objects, tools or controls including the operation of computer keyboard, calculator, copier machine and other office equipment; reach with hands and arms; climb stairs; balance; bend and stoop, kneel, crouch or crawl; talk or hear within normal range for telephone use. The employee must regularly lift and/or move up to 50 pounds. The employee must have close visual acuity to perform activities such as viewing a computer terminal, preparing and analyzing data and figures, extensive reading, and driving. Occasional high stress work may be required in dealing with volunteers/staff. Employee will regularly work near moving mechanical parts, electricity, chemicals, and be exposed to outdoor weather conditions.

APPLICATION INSTRUCTIONS

Visit <http://www.gsgccc.org/Employment.aspx> to complete an online application or submit resume to:

Girl Scout Council of Colonial Coast, Human Resources
912 Cedar Road, Chesapeake, VA 23322
Phone 757-547-4405, Fax 757-547-1872,
Email: hr@gsgccc.org
Equal Opportunity Employer

