

**Girl Scout Council of Colonial Coast
Delegate Body Charter
Revised October 2020**

Purpose

In accordance with Article III of the Bylaws of Girl Scout Council of Colonial Coast (“GSCCC”) enacted February 2, 2019, the Delegate Body shall represent all of the members of the Service Units and act as a liaison between this membership and both the Board of Directors and the Council staff by participating on the Board and on the various committees that report to the Board. The Delegate Body shall also provide oversight of the Bylaws, which are the foundation for governance of the GSCCC, by participating in the Bylaws committee’s triennial review of the Bylaws, proposing amendments, and approving such amendments after proper notice.

Composition

In accordance with Article III of the Bylaws, the Delegate Body shall consist of:

- Delegates elected by Service Units by June 1st each year, with each of the 23 Service Units electing between 1 and 3 adult representatives, and, as an option, one girl member age fourteen (14) or older. Each Delegate will have one (1) vote and all matters will be determined by majority vote of Delegates elected and serving at the time of any meeting.
- The Board may appoint Delegates and alternates to represent a Service Unit at the Yearly Meeting in the event it fails to complete its election within forty-five (45) days prior to a scheduled Yearly Meeting of the Delegate Body.
- Alternates, also elected by the Service Units, are not members of the Delegate Body, but stand ready to serve as a Delegate in the event of a vacancy;
- At least two (2) Directors appointed by the Board Chair, one of whom shall be designated Chair of the Delegate Body by the Board Chair, and both of whom shall serve as ex officio without vote;
- Any National Council Delegates currently representing GSCCC if not otherwise a member of the Delegate Body.
- A staff liaison appointed by the Chief Executive Officer (CEO) who shall serve as ex officio without vote; and

Candidates for the Delegate Body must be individuals at least fourteen (14) years old, members of the Girl Scout Movement, and registered through GSCCC as a member of GSUSA.

Duties

1. The Delegate Body must hold a Yearly Meeting of the Delegate Body during the first quarter of the GSCCC fiscal year (October, November or December). The Yearly Meeting shall be held for the purpose of:
 - a. Electing Delegates to represent the Delegate Body on:
 - i. The Board Development Committee (full member with vote);

- ii. The Board of Directors (ex officio without vote); and/or
 - iii. The various committees that report to the Board (ex officio without vote).
 - b. Voting on any proposed amendments to the Bylaws, with two-thirds (2/3) vote of the Delegate Body required to adopt an amendment.
2. The Delegate Body may hold additional Special Meetings if called by the Chair of the Delegate Body or requested in writing by at least twenty (20) Delegates to address issues stated in the notice of the Special Meeting.
 3. The members of the Delegate Body shall make best efforts to attend each Yearly Meeting of the Delegate Body, and any Special Meetings called by the Chair of the Delegate Body. Delegates may participate in a meeting by means of any digital technology available to all members by which each Delegate participating can hear others and be heard at the same time. A majority of the number of Delegates elected and serving at the time of any meeting shall constitute a quorum for the transaction of business. Proxy and/or absentee voting is not allowed.
 4. Each Delegate who has been elected to represent the Delegate Body by serving on the Board of Directors or one of the various committees that report to the Board shall make best efforts to attend all meetings of the Board or such committee and be familiar with the matters discussed at each meeting.
 5. The Delegates shall serve as the formal liaison between the Board of Directors and Members of GSCCC.
 6. The Delegates shall seek input from GSCCC Volunteers, current and prospective Members and caregivers, and the broader GSCCC community regarding the efficacy and relevance of the GSCCC programs and services.
 7. Each Delegate shall report promptly to the Service unit following each meeting or any other Delegate activity of interest to the Service Unit.