

POSITION DESCRIPTION

TITLE: Aquatics Counselor
REPORTS TO: Program Coordinator
CLASSIFICATION: Seasonal, Exempt

SUMMARY

Coordinate and deliver pool and waterfront activities. Supervise campers in unit when not performing waterfront duties.

ACCOUNTABILITIES

- Set-up aquatic areas with supervisor during pre-camp. Assist with initial inventory and check equipment for needed repairs.
- Assist campers in a waterfront emergency and maintain constant supervision of campers.
- Help implement waterfront safety program. Evaluate swimming abilities of campers and staff. Teach, or assist with teaching of water safety and boating. Lifeguard during "free swims".
- Assist in maintenance of aquatics area. Notify supervisor of any needed repairs. Keep area clean and free of harmful objects.
- Assist with close-down of waterfront at end of camp. Conduct end-of-season inventory and store equipment safely. Assist in packing all materials and supplies at end of season.
- Supervise campers in unit when not performing waterfront duties.
- Provide a supportive atmosphere for campers. Know girls in unit by name and help them appreciate and accept each other.
- Provide a welcoming environment to campers and parents during check-in and check-out.
- Participate in all required training.
- Act as a positive role model and engage in activities with campers and staff.
- Demonstrate enthusiasm, creativity, flexibility, cleanliness, punctuality, sharing kapers, sportsmanship and table manners.
- Comply with all federal, state, GSCCC and GSUSA risk management policies and procedures to ensure the safety of girls and integrity of the Girl Scout Leadership Experience.
- Actively support and promote the Council's commitment to excellent customer service, membership growth, community visibility, fundraising, diversity and safety.

EDUCATION, EXPERIENCE & CERTIFICATIONS

- Lifeguard certification required.
- Boating certification required (training provided).
- First aid/CPR certification required (training provided).
- Experience working with children required (camp setting preferred)
- Girl Scout knowledge preferred.

ADDITIONAL QUALIFICATIONS

- Minimum age: 18
- Ability to maintain standards applicable to pool/pond area.
- Demonstrate a commitment and ability to interact with diverse populations and positively resolve conflict.
- Cognitive and communication abilities to develop, plan and conduct program and training to achieve the developmental objectives.
- Ability to work with various age groups 6-17 years of age.
- Subscribes to the principles of the Girl Scout Movement and become a registered member.
- Successfully complete background check.

PHYSICAL REQUIREMENTS & WORK ENVIRONMENT

- Visual, auditory, cognitive and physical abilities to identify and respond to hazards and emergencies.
- Ability to lift 30 lbs.
- Must reside on camp property while camp is in session.
- Live and work in an outdoor environment with exposure to heat, sun, rain, uneven terrain and other elements.

The statements above reflect the essential functions and qualifications for this job, but should not be considered an all-inclusive listing. Employees may be asked to perform other duties as needed to ensure the smooth functioning of Council operations. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. Please be advised that this document should not be construed, in any manner, as a contract of employment. All employees of the Girl Scout Council of Colonial Coast are employees "at-will". I have read and understand the responsibilities and requirements of this position.

Employee Signature/Date