

We are looking forward to having your camper join us at day camp this summer. This packet is designed to help make your camper's time at camp an enjoyable one. Read this information carefully and return completed forms.

REQUIRED FORMS FOR CAMP

Complete the required general camp forms listed below and submit to the Council by May 15th by fax: 757-547-1872, ATT: Customer Care; mail: GSCCC, 912 Cedar Rd, Chesapeake, VA 23322; or deliver in-person: GSCCC, 912 Cedar Rd, Chesapeake, VA 23322; OR Peninsula Service Center, 894 J Clyde Morris Blvd, Newport News, VA 23601.

Required General Camp Forms:

Only one set of forms is needed per summer season even if camper is attending more than one week of camp.

- [Camper Information & Permission Form](#)
- [Camper Health History Form](#)
- [Camp Code of Conduct](#)

CONTACTING THE COUNCIL OFFICE

Refer all questions regarding registrations, fee payment, program changes, and financial assistance to Customer Care at customercare@gsgccc.org, 757-547-4405, or 1-800-77-SCOUT for long distance callers, between the hours of 8:30 a.m.-5 p.m., Monday - Thursday, and 8:30 a.m.-1:30 p.m. on Friday. If you need to check on your campers well-being while she is with us or alert camp staff to an emergency, contact customer care.

ARRIVAL AND PICK-UP AT CAMP

Camp runs 8:30 a.m.-4:30 p.m. Monday – Friday. Arrive each day no earlier than 8 a.m. for drop-off. Pick-up your camper no later than 5 p.m.

PAYMENT OF CAMP FEES

The balance due on camp fees is to be paid by **May 15th**. If payment is not received by this date, the camp space will be released.

NOTE: There is a \$50 returned check fee.

REFUNDS & CANCELLATIONS

The \$50 deposit is non-refundable. Cancellations made four weeks or more prior to camp will be reimbursed the full amount minus the \$50 deposit. Cancellations made between two and four weeks prior to camp will be reimbursed half of the cost of the session. Cancellations less than two weeks prior to camp and no-shows are non-refundable. Cancellation due to illness will be refunded less the \$50 deposit if accompanied by a physician's note. If a camper leaves early due to homesickness, unacceptable behavior or parental request, no refund will be made. ALL REQUESTS FOR REFUNDS MUST BE MADE IN WRITING TO CUSTOMERCARE@GSCCC.ORG.

SPECIAL NEEDS

If your camper has any special need(s) to be accommodated including diabetes, severe asthma, other medical conditions, diet, physical disorder, learning disability or developmental needs, **email customercare@gsgccc.org by May 15th**. The camp director will discuss with you how the camp can best help her to have a positive camp experience. We appreciate your help to make sure your camper has everything she needs while at camp.

VISITORS

There is not time in the girls' busy schedule for visitors. Caregivers can help prepare their campers prior to camp by positively encouraging their campers and by helping them pack their own gear/lunch. Caregivers with specific custody arrangements or other visitor concerns should contact customercare@gsgccc.org by May 15th.

FIRST-AID AT CAMP

In the event of a medical emergency, caregivers will be contacted as soon as possible using the information provided on the *Camper Health History Form*. Caregivers will be contacted in the event of illness that requires the care of the camp health manager for more than three hours or anything more than routine care. Treating insect bites, cuts & scratches, headaches, stomachaches, over-heating or over-tiredness are some typical examples of routine care.

- Medical treatment at camp is performed under the guidance of standard first-aid protocols. On-site health care is provided by the camp health manager or designated first-aider.
- The caregiver is responsible to pick up the camper if they must be sent home due to medical condition/illness. Caregivers are expected to pick the child up as soon as possible after being notified by camp that their child is to go home. Persons listed as emergency contact may be contacted if the caregiver is unable to be reached. Emergency contacts will be given necessary confidential/personal/medical information as needed to provide care.
- Campers who are not feeling well or have had a fever in the past 24 hours may not attend camp.
- Campers with head lice may not attend camp. Campers must be nit-free in order to return to camp.

LOST AND FOUND

All gear and clothing should be clearly marked with camper's full name. A box containing lost and found items will be placed at the check-out location. Caregivers are encouraged to look through lost and found items before leaving camp. Camp will only hold lost items for one week after the end of the session.

WHAT TO BRING TO DAY CAMP

BE SURE TO MARK EVERYTHING WITH CAMPER'S FULL NAME

Bring daily, packed in a backpack, book bag or other easily carried bag:

- Swimsuit
- Towel
- Refillable water bottle (fill prior to arriving)
- Rain gear
- Extra change of clothes (for just in case)
- Extra pair of shoes that can get wet for boating
- Hat/bandana
- Sunscreen (stick or lotion)
- Insect repellent (stick or lotion)
- Sunglasses
- Inexpensive camera (optional)
- Bag lunch (snacks will be provided)
- Plastic bag for packing wet items back into backpack

PROHIBITED ITEMS

- Clothes you don't want to get destroyed
- Clothing that displays inappropriate language or graphics
- Toys such as fidget spinners
- Irreplaceable items
- Alcohol
- Pets
- Tobacco
- Weapons
- Personal sports equipment
- Electronic devices*
- Money/Cash

***Cell phones, iPods, tablets and game devices will be held by the camp director if brought to camp and will be kept in the camp office until parent pick-up.**

WHAT TO WEAR

Girls will be participating in activities that can get messy, so old play clothes are suggested. **Girls MUST wear sturdy, closed-toe shoes and socks daily.** If your camper arrives at camp without proper footwear, she may not attend camp. Check the daily weather and send your camper dressed accordingly. Girls are encouraged NOT to wear jewelry or bring valuables. Girls are not allowed to carry cell phones and other electronic devices, so leave them at home.

SWIM CHECK

The swim check is designed to help the waterfront staff determine a girl's swimming ability and where she may safely swim in the pool. Each girl is required to demonstrate her level of comfort in the water and swimming skills.

INSECT CONTROL

It is only natural that campers spending the day in the outdoors will encounter insects. Have your camper use an insect repellent good for ticks and mosquitoes before she leaves home and then pack it with her to be re-applied after swimming (stick or lotion insect repellents work the best). Avoid aerosols. Campers may help themselves avoid insects by using a soap with little or no additional fragrance and refrain from using shampoo or other products that have a strong floral or fruit scent.

CONCERNS OR PROBLEMS

GSCCC operates with high standards to ensure your camper has a quality experience at camp. If you have concerns regarding the experience your camper had at camp, we want to know as soon as possible. Feel free to contact customercare@gsgccc.org.