

# POSITION DESCRIPTION

**TITLE:** Adventure Counselor  
**REPORTS TO:** Program Coordinator  
**CLASSIFICATION:** Seasonal, Exempt



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## SUMMARY

Coordinate and deliver challenging adventure activities such as climbing, ropes (low & high), archery, and others. Maintain courses and equipment. Supervise campers in unit when not providing challenge adventure instruction.

## ACCOUNTABILITIES

- Deliver adventure and outdoor skills programs.
- Conduct inventory of adventure equipment. Pack and store equipment/supplies daily and at end-of-season.
- Submit written orders for equipment, supplies and materials in a timely manner.
- Provide adventure, outdoor skill activities for individual interest activities and unit activities.
- Inspect the adventure courses daily and maintain equipment in good working condition.
- Supervise campers in unit when not providing adventure instruction.
- Provide a supportive atmosphere for campers. Know girls by name and help them appreciate and accept each other.
- Provide a welcoming environment to campers and parents during check-in and check-out.
- Participate in all required training.
- Act as a positive role model and engage in activities with campers and staff.
- Demonstrate enthusiasm, creativity, flexibility, cleanliness, punctuality, sharing kapers, sportsmanship, and table manners.
- Comply with all federal, state, GSCCC and GSUSA risk management policies and procedures to ensure the safety of girls and integrity of the Girl Scout Leadership Experience.
- Actively support and promote the Council's commitment to excellent customer service, membership growth, community visibility, fundraising, diversity and safety.

## EDUCATION, EXPERIENCE & CERTIFICATIONS

- Archery and ropes (low & high) facilitator certification required (training provided).
- First aid/CPR certification required (training provided).
- Experience working with children required (camp setting preferred).
- Girl Scout knowledge preferred.

## ADDITIONAL QUALIFICATIONS

- Minimum age: 18 years old.
- Demonstrate a commitment and ability to interact with diverse populations and positively resolve conflict.
- Cognitive and communication abilities to develop, plan and conduct program and training to achieve the developmental objectives.
- Ability and willingness to work with various age groups 6-17 years of age.
- Subscribe to the principles of the Girl Scout Movement and become a registered member.
- Successfully complete background check.

## PHYSICAL REQUIREMENTS & WORK ENVIRONMENT

- Visual, auditory, cognitive and physical abilities to identify and respond to hazards and emergencies.
- Ability to lift 30 lbs.
- Work in an outdoor environment with exposure to heat, sun, rain, uneven terrain and other elements.

*The statements above reflect the essential functions and qualifications for this job, but should not be considered an all-inclusive listing. Employees may be asked to perform other duties as needed to ensure the smooth functioning of Council operations. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. Please be advised that this document should not be construed, in any manner, as a contract of employment. All employees of the Girl Scout Council of Colonial Coast are employees "at-will". I have read and understand the responsibilities and requirements of this position.*

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Employee Signature

Date