



BOARD OF DIRECTORS MEETING
April 19, 2018
MINUTES

Present:

Carolene Goodwyn-Harris, Chair
Barbara Tierney, Vice-Chair
Carolyn Pittman, Treasurer
Catherine Magill
Tracy Ashley
Ann Campbell
Michael Mendelsohn
Theresa Dozier
Lu Ann Klevecz
Tricia Hudson
Amy Coyne, call-in
Rachel Szechtman, call-in
Michaela Lynch, Girl Member

Absent:

Ellis Pretlow
Maria Mills
Maria Herbert
Carletta Waddler

Staff:

Tracy Keller, CEO
Camile Peter, Vice President of Member Engagement
April Van Skiver, Finance Director
Stacy Nixon, Philanthropy Director
Tammy Carlson, Human Resources Director
John Morgan, Property Director
Owen Gallagher, Technology Manager
Sunny Smith, Board Secretary

CALL TO ORDER:

Carolene Goodwyn-Harris, Chair, called the meeting to order at 6:06 p.m. A quorum was present.

BOARD CHAIR REPORT:

Carolene provided the Board Orientation that included the following information:

- Board Legal Duties
- Board Responsibilities
- Board Committees and Task Groups
- Policy Influencing System
- Staff Structure
- Volunteer Structure

CEO REPORT:

Tracy Keller, CEO, provided the CEO Report. Tracy provided information regarding the Council's Chartering process, monthly Operations and Key Performance Indicator reports, the Plan of Work, and an update regarding the Strategic Alignment process.

CONSENT AGENDA:

Barbara Tierney, Vice-Chair, made a motion to accept the consent agenda as presented. Ann Campbell seconded the motion. The motion passed unanimously.

COMMITTEE REPORTS:

Philanthropy:

Barbara Tierney presented the Philanthropy Committee Report. Barbara reported the Council is currently 42% to the \$760k goal and we are on track to meet goal.



The March highlights are Samoa Soiree earned \$45k net cash, and new gifts received from Cox Charities and Newport News Shipbuilding.

Finance:

Carolyn Pittman, Treasurer, presented the Finance Committee Report. Carolyn provided a summary of the committee's responsibilities and an overview of the February Financial Report. Carolyn reported the Council is in a healthy financial position with over nine months of board-designated operating reserves.

Carolyn made a motion on behalf of the Finance Committee to accept and approve the February financials as presented. The motion passed unanimously.

Property:

Lu Ann Klevecz, Committee Chair, presented the Property Committee Report. Lu Ann provided a summary of the various completed, pending and future projects that the task group brought forward to the board to include:

- Purchased a new tractor at Camp Skimino.
- Purchased a new ranger house at Camp Darden.
 - The cabin is scheduled to be placed on its foundation May 2, 2018.
- Approved forest management plan for Camp Darden.
 - Delayed due to the shutdown of timber mills.

Lu Ann stated the committee would continue to review and make recommendations to the multiyear Long Range Property Plan. The plan includes estimates for each project and a timeline for completion.

ADJOURNMENT:

The meeting adjourned at 8:07 p.m.

Submitted by,
Sunny Smith
Board Secretary