



# Request for Individually Registered Member SU Funds

I have participated in a Girl Scouts of the Colonial Coast product sale program. All monies due and all required paperwork were turned in to the service unit product sales coordinator or individually registered member coordinator as directed.

Service Unit: \_\_\_\_\_ I participated in:  Fall Product Sale (year: \_\_\_\_\_)  Cookie Sale (year: \_\_\_\_\_)

Girl's First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Service unit product program funds are intended for girl use only. It is recommended that funds be requested in advance. To request reimbursement for items already purchased, attach receipts to this form. All items are subject to review by the service unit individually registered member coordinator before being reimbursed. Funds will be paid directly to GSCCC or other approved vendor – no payment will be made directly to individual girls without receipt for expenses. Funds may not be requested for expenses for caregivers, other girl members or for items unrelated to Girl Scouting.

<b>Funds Requested for:</b>	<b>Amount Requested</b>	<b>Other Information</b> (Please list items. You may call the Council shop to place your order and obtain a total amount.)
Membership Registration	\$	
Council Shop Purchase	\$	
Program Event	\$	
Bronze/Silver/Gold Project	\$	
Take Action Project	\$	
<b>TOTAL REQUESTED</b>	<b>\$</b>	

Requested by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Signature of Individually Registered Member

- Complete and return this form to the service unit individually registered member coordinator.
- Allow 7-10 business days for processing.
- Direct all questions to the service unit individually registered member coordinator.

Reviewed by: _____ Signature of Individually Registered Member Coordinator/Finance Coordinator
Check # _____ Date Mailed _____